
Vacancy Announcement

Title:	Assessment of Women Protection Centres using the Capability Maturity Model
Category:	Contractor
Type of Contract:	Single Engagement Agreement
Duty Station:	Kabul, Afghanistan
Duration:	25 days

ABOUT IDLO

The International Development Law Organization (IDLO) enables governments and empowers people to reform laws and strengthen institutions to promote peace, justice, sustainable development and economic opportunity. We contribute to creating stable and inclusive societies where every person can live free from fear and want, in dignity and under the rule of law.

IDLO works with partner Women's Protection Center (WPCs) in Afghanistan to build their capacities aimed at improving the lives of the beneficiaries living in the WPCs. This allows for WPCs to improve their legal assistance to WPC clients, improve tracking of, and reporting on, cases through a special database, and incorporate new policies for security, confidentiality and media relations.

To learn more about IDLO, please visit our website www.idlo.int or follow us on Twitter @IDLO.

THE ASSIGNMENT

Under the supervision of the Contracting Manager, the consultant will perform the following duties:

- Review and modify the assessment tools in close consultation with SAJA II Monitoring, Evaluation and Reporting unit;
 - Visit the offices and Women Protection Centers (WPCs) of Creating Resources for Sustainable Development Organization (CRSDo) and Organization for Research and Community Development (ORCD) in Kabul to conduct key informant interviews/focus group discussions with top management, staff and beneficiaries of WPCs;
 - Conduct interviews with members of ministry of Women's Affairs (MOWA) and Directorates of Women's Affairs (DOWA);
 - Analyze data and prepare a report highlighting the performance of each WPC on the operational areas as identified by the SAJA II M&E team. The report should also include challenges at the WPCs and recommendations;
 - Finalize report, incorporating feedback from all relevant program stakeholders;
 - Present findings of the assessment to the SAJA II management and, if needed, to the management and staff of WPCS
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IDEAL CANDIDATE PROFILE

Education

- A university degree in Social Sciences, International Relations, Public Relations, Economics, Statistics, or related studies

Work experience

- At least 5 years of experience in conceptualizing and conducting assessments including data collection, analysis and reporting.

Languages

- Fluency in Dari and English

Technical competencies

- Knowledge and experiences of conducting interviews and Focus Group Discussions
- Demonstrated skills in quantitative and qualitative data analysis
- Excellent report writing skills in English

Behavioral competencies

- Proven ability to work under pressure and changing situation in Afghanistan due to security
 - Keen sense of ethics and integrity
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HOW TO APPLY

IDLO is specifically looking for a woman consultant for this assignment since it requires meeting with women residing in the WPCs and the management. Men are not allowed to enter the WPCs.

All interested applicants are encouraged to apply via idlo.kabuladvert@idlo.int

DISCLAIMER AND CLOSING DATE

The above statements are intended to describe the general nature and level of the work being performed by the Contractor assigned to this work. This may not be an exhaustive list of all duties and responsibilities.

The Director-General of IDLO reserves the right to amend and change responsibilities or even to cancel the recruitment to meet business and organizational needs as necessary.

Application deadline is **26 April 2015**

